RR

KANSAS SECRETARY OF STATE
Certificate of Revival
Corporation and Business Trust

INSTRUCTIONS FOR FILING CERTIFICATE OF REVIVAL

SUBMIT THE DOCUMENTS WITHOUT THIS PAGE

Note: All documents filed by the Secretary of State's office are considered public record and may be viewable online.

The certificate of revival must be submitted with all past due information reports along with all fees for each document. Documents cannot be submitted separately and must be paid at the time of filing.

How to complete the certificate of revival for a corporation or business trust:

Each of the numbered instructions below corresponds to a section on the form.

1. List the business's ID number issued by the Kansas Secretary of State (This is not a tax ID number). ID numbers may be found by searching for the name online at https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx.

2. Provide the complete legal business name, including words of formation (e.g., Inc., Corp., etc.)

   Check to see if the name of the business is in use by any other business already registered with our office online at https://www.sos.ks.gov/eforms/BusinessEntity/NameAvailability.aspx.

   Foreign corporations and business trusts only:
   If the business is a foreign corporation or foreign business trust and the name is currently in use, the corporation or business trust will need to choose one of three options:

   a. Submit the certificate of revival with a Written Consent to Use of Similar Business Name.

      Written Consent to Use of Similar Business Name: Pursuant to K.S.A. 17-7918, the business may submit a Written Consent to Use of Similar Business Name (Form CN), completed by the business registered with the Secretary of State's office and found at https://www.sos.ks.gov/forms/business_services/CN.pdf.

   b. Submit the certificate of revival with a letter of advertising.

      Letter of advertising: Pursuant to K.S.A. 17-7933, a letter of advertising must indicate that, in all means of identification and advertising, the business will identify as a business out of their foreign (non-Kansas) state. If the current business is domesticated in the same foreign state, a letter of advertising can't be used and a letter of consent from the current business must be provided.

   c. Provide the current name, indicate that the business's name has changed, and provide the new name of the business.

      Example: "ABC, Inc. changing the name to DEF, Inc."

Domestic corporations and business trusts only:
If the business is a domestic corporation or domestic business trust and the name is currently in use, the corporation or business trust will need to choose one of two options:

a. Submit the certificate of revival with a Written Consent to Use of Similar Business Name.

   Written Consent to Use of Similar Business Name: Pursuant to K.S.A. 17-7918, the business may submit a Written Consent to Use of Similar Business Name (Form CN), completed by the business registered with the Secretary of State's office and found at https://www.sos.ks.gov/forms/business_services/CN.pdf.

b. Provide the current name, indicate that the business's name has changed, and provide the new name of the business.

   Example: "ABC, Inc. changing the name to DEF, Inc."

All information for the following sections may be found by performing a business search online at https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx.

3. Provide the date the original articles of incorporation or business trust application were filed.

4. Provide the date the articles of incorporation or business trust were forfeited or void.

5. Provide the name of the resident agent.

   Resident agent: This must be either an individual, a business registered in Kansas, or the business itself who will receive any legal documents (i.e. subpoenas, court orders, summons, etc.) for the business named in section 2. If the resident agent is a business, search for the legal name of the business at https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx.

6. Provide the registered office for the resident agent.

   Registered office: Must be an address in Kansas where the resident agent may be regularly present. The address must include the building number, street, city, state, and zip code. This can't be a PO box.

7. An authorized person on behalf of the business must sign.

Please continue to next page.

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Fee Schedule

Certificate of Revival

The filing fee for the certificate of revival is as follows:

	Filing Fee	+	Penalty Fee	+	Report Fee (each)		Total Fees 1 Report	Total Fees 2 Reports	Total Fees 3 Reports	Total Fees 4 Reports	Total Fees 5 Reports (Max)
Corporation:											
For-profit:	$35	+	$85	+	$110 x each report	=	$230	$340	$450	$560	$670
Not-for-profit:	$20	+	$0	+	$80	=	$100				
Business Trust:	$35	+	$85	+	$110 x each report	=	$230	$340	$450	$560	$670

Filing Fee: This is the reinstatement filing fee for the form RR.

Penalty Fee: The penalty fee applies to all businesses, except not-for-profit corporations, that have forfeited for failure to file an information report. Businesses who have forfeited for failure to maintain an active resident agent may ignore this penalty fee.

Report Fee: Each information report required to be filed with the form RR also has a filing fee that must be included.

All documents must be submitted together with the required filing fees. The Kansas Secretary of State's Office cannot process documents received without payment.

Each of the missing information reports (instruction following), must be submitted with the certificate of revival.

Not-for-profit Corporations: Only the most recently past due information report and fee must be submitted with the certificate of revival.

All other businesses: Each of the information reports that are past due up to the last 10 years must be submitted with the certificate of revival.

Information Reports

The following reports must be submitted with the certificate of revival.

Business Type	Form Name
For-profit Corporation:	IFP
Not-for-profit Corporation:	INP
Business Trust:	IBT
Professional Corporation:	IPA
Electric Cooperative:	IEC

For more information, go to https://www.sos.ks.gov/businesses/information-reports.html.

Mail to:

Kansas Secretary of State
Docking State Office Building
915 SW Harrison Street
Topeka KS 66612

Checks and credit/debit cards are accepted for payment. Make checks payable to the Kansas Secretary of State. Once processing the certificate of revival is completed, a certified copy of the certificate of revival will be mailed to the address of the sender.

Please proceed to form.

CREDIT/DEBIT CARD COVER PAGE

ONLY INCLUDE **ONE** CREDIT/DEBIT CARD COVER PAGE
WHEN SUBMITTING MULTIPLE DOCUMENTS.

THE CREDIT/DEBIT CARD CAN BE CHARGED FOR ALL FEES DUE.

Note: The credit/debit card information will be destroyed upon the filing of the document.

Contact Information

Contact Person

Direct Phone Number for Contact Person

Payment Information

Name on Card

Credit/Debit Card Number

Expiration Date (MM/YY)

CVV **(3 or 4 digit security code on back of card)**

Billing Zip Code

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KANSAS SECRETARY OF STATE

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Print Reset

Please complete the form, print, sign and mail to the Kansas Secretary of State with the filing fee. Selecting 'Print' will print the form and 'Reset' will clear the entire form.

Kansas Secretary of State
Docking State Office Building
915 SW Harrison Street
Topeka, KS 66612

(785) 296-4564
kssos@ks.gov
https://sos.ks.gov

Submit this form with all information reports and fees due from the time of forfeiture. (See instructions for details.)

1. **Business ID/file number:**
   Kansas Secretary of State issued file number.

2. **Current name of corporation or business trust:**
   Must match name on record with the Kansas Secretary of State at the time of forfeiting.

3. **File date of articles of incorporation or business trust application:**
   Month | Day | Year

4. **Date the articles of incorporation or business trust application became forfeited:**
   Month | Day | Year

5. **Name of resident agent:**
   Must be an individual, the business entity named in section 2, or a business already registered with our office. **Do not leave blank.**

   If naming a business registered with the Kansas Secretary of State as the resident agent, that business must match identically to the name on file.

6. **Registered office in Kansas for the resident agent:**
   Must be a street, rural route, or highway. **A. PO box is unacceptable.**

   Street Address **(A PO box is unacceptable)**

   City | State **KS** | Zip

Pursuant to K.S.A. 17-7002(d)(3), the corporation desiring to be revived and reviving its corporate existence was duly organized under the laws of the state of its original incorporation.

The certificate of revival is filed by authority of the board of directors or members of the governing body of the corporation in accordance with K.S.A. 17-7002(h).

7. **I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct.**

Signature of Authorized Person

X

K.S.A. 17-7002
Rev. 9/28/26 tc

Please review to ensure completion.