INP

KANSAS SECRETARY OF STATE
Information Report
Not-for-Profit Corporation

INSTRUCTIONS FOR FILING AN INFORMATION REPORT

SUBMIT THE DOCUMENTS WITHOUT THIS PAGE

Note: All documents filed by the Secretary of State's office are considered public record and may be viewable online. File this document directly online at https://www.sos.ks.gov/businesses/information-reports.html.

How to complete the information report for a not-for-profit corporation:

Each of the numbered instructions below corresponds to a section on the form.

1. List the business's ID number issued by the Kansas Secretary of State (this is not a tax ID number). ID numbers may be found by at https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx.

2. Provide the complete legal business name, including words of formation (e.g., Corp., Inc., etc.)

3. Provide the principal office of the business.

   Principal office: Must be a physical address that must include the building number, street, city, state, and zip code. This can't be a PO box. **Do not leave blank.**

4. Provide the reporting year for the information report. This year must reflect the year the report was due.

   For revivals and foreign applications only: Review the instructions for the revival or foreign application to determine the number of information reports needed.

5a. Each name of the officer of the corporation must be listed along with a title for the officer and the address where they may be regularly located.

5b. Provide each name of the members of the governing body of the corporation along with the address where they may be regularly located. The directors may be omitted if the officers are the same individuals.

6a. Provide an indication of if the business holds a majority ownership in any other business that is currently filed with the Kansas Secretary of State's Office. Continue with section 6b if answered yes or continue with section 7 if answered no.

6b. Provide both the business name and the Kansas Secretary of State ID number for each business that the corporation owns a majority ownership in. Both fields must be completed.

7. Provide an indication if the business owns land suitable for agricultural use. Complete the form AG if answered yes or disregard the form AG if answered no.

8. An authorized person on behalf of the business must sign.

AG - Information Report Agricultural Attachment Instructions

1. Each tract or lot must be detailed in this section. This includes a numerical response for the location, indicate if the land was acquired after July 1st, 1981, a brief description of how the land is used, and an indication if the land is owned or leased.

2. Respond to each of the categories if applicable. At least one of the categories must have a numerical response.

3. A numerical response must be provided, even if zero.

4. Respond to each of the categories if applicable. At least one category with the value and location must have a response.

Please continue to next page.

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Fee Schedule

Information Report

The filing fee for the Information Report is as follows:

Online Information Report: $80
Paper Information Report: $80

Filing Online

The information report may be filed directly online at https://www.sos.ks.gov/businesses/information-reports.html.

Mail to:

Kansas Secretary of State
Docking State Office Building
915 SW Harrison Street
Topeka KS 66612

Checks and credit/debit cards are accepted for payment. Make checks payable to the Kansas Secretary of State. Once processing the Information Report is completed, a file stamp copy will be available directly online.

Please continue to next page.

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Kansas Attorney General Notice

Effective July 1, 2025, it is required for businesses or individuals owning or acquiring any interest in real property located within 100 miles of the boundary of any military installation located in Kansas, Nebraska, Colorado, Oklahoma, Iowa, and Texas to register said interest with the Kansas Attorney General's Office.

The following are subject to this requirement:

The government, any political party or subdivision, any corporate entity, any agent, or any citizen of the following:

- People's Republic of China (including the Hong Kong special administrative region)
- Republic of Cuba
- Islamic Republic of Iran
- Democratic People's Republic of Korea
- Russian Federation
- Bolivarian Republic of Venezuela
- Any organization that is designated as a foreign terrorist organization

This includes any individual having a controlling interest in any company formed for the purpose of holding interest in real property on behalf of any of the foregoing.

Any of the above businesses or individuals owning an interest in real property described above must submit the Foreign Principal Real Property Interest Registration Form found on the Attorney General's website at https://www.ag.ks.gov to the Kansas Attorney General on or before 90 days of either registering with the Kansas Secretary of State or upon acquisition of the real property.

Contact for Questions:

Kansas Attorney General
Public Protection Division
(785) 296-3751
cprotect@ag.ks.gov

Please proceed to form.

CREDIT/DEBIT CARD COVER PAGE

ONLY INCLUDE **ONE** CREDIT/DEBIT CARD COVER PAGE
WHEN SUBMITTING MULTIPLE DOCUMENTS.

THE CREDIT/DEBIT CARD CAN BE CHARGED FOR ALL FEES DUE.

Note: The credit/debit card information will be destroyed upon the filing of the document.

Contact Information

Contact Person

Direct Phone Number for Contact Person

Payment Information

Name on Card

Credit/Debit Card Number

Expiration Date (MM/YY)

CVV **(3 or 4 digit security code on back of card)**

Billing Zip Code

INP

KANSAS SECRETARY OF STATE

Information Report
Not-for-Profit Corporation

Kansas Secretary of State
Docking State Office Building
915 SW Harrison Street
Topeka, KS 66612

(785) 296-4564
kssos@ks.gov
https://sos.ks.gov

Print | Reset

Please complete the form, print, sign and mail to the Kansas Secretary of State with the filing fee. Selecting 'Print' will print the form and 'Reset' will clear the entire form.

1. Business ID/file number:
Kansas Secretary of State issued file number.

2. Name of corporation:
Must match name on record with Kansas Secretary of State.

3. Principal office address:
Must be a street, rural route, or highway. **A PO box is unacceptable.**

Do not leave blank.

Street Address **(A PO Box is unacceptable) (Required)**

City | State | Zip | Country

4. Reporting year:

Year

5a. Name, title, and address of each officer of corporation:

Title and address required for each officer named.

Do not leave blank.

If additional space is needed, please provide attachment.

Name | Title

Address

City | State | Zip | Country

Please continue to next page.

5b. Name and address of each member of governing body of corporation:

Leave this question blank if the governing body members and officers are the same.

If additional space is needed, please provide attachment.

Name	Address		
City	State	Zip	Country
Name	Address		
City	State	Zip	Country
Name	Address		
City	State	Zip	Country

6a. Does this corporation hold more than 50% equity ownership in any other business that is filed with the Kansas Secretary of State?

☐ Yes (Complete Question 6b.) ☐ No (Skip to Question 7.)

6b. Name and ID number of each business:

Name and ID # should be provided exactly as filed with Kansas Secretary of State.

Business Name	Business ID Number (Not FEIN)
Business Name	Business ID Number (Not FEIN)
Business Name	Business ID Number (Not FEIN)

7. Does this corporation own or lease land in Kansas that is suitable for use in agriculture?

This question does not apply to 1) tracts of land of fewer than 10 acres, 2) contiguous tracts of land that are fewer than 10 acres in aggregate, or 3) state-assessed railroad operating property.

☐ Yes (Complete Attachment AG.) ☐ No (Skip to Question 8.)

8. I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct.

Signature of Authorized Person (Required) **Title/Position (Required)**

X

Please review to ensure completion.

AG INP

KANSAS SECRETARY OF STATE

Information Report Agricultural Attachment

for Forms IFP or INP

Complete this form **only** if the business entity owns or leases land suitable for agricultural use. **All information must be complete** or this document will **not** be accepted for filing.

Note: This form must be completed if Question 8 on the information report form is answered "yes."

1. Provide information on each lot, tract or parcel of agricultural land in Kansas owned or leased by corporation.

Location of tract or lot					Was this tract acquired after July 1, 1981?		Purpose for which land is owned or leased.	Indicate for each tract or parcel if the tract is …			
County	Section	Township	Range	Number of acres in tract or lot	Yes	No		**Owned by** corporation	**Leased to** corporation	**Leased from** corporation	If leased from corporation, indicate to whom leased.

☐ See attachment

2. Total agricultural acres

Must be numeric values.

"NA" or "—" is unacceptable.

A. Total acres owned or operated	B. Total acres owned or operated, *and* irrigated
C. Total acres leased *to* the corporation	D. Total acres leased *to* the corporation *and* irrigated
E. Total acres leased *from* the corporation	F. Total acres leased from the corporation *and* irrigated

3. Total number of stockholders

4. Value and location of agricultural and nonagricultural assets owned and controlled by corporation

Include all assets within and outside of Kansas.

All lines must be complete.

Within Kansas - **Agricultural** Value	Location
Within Kansas - **Nonagricultural** Value	Location
Outside of Kansas - **Agricultural** Value	Location
Outside of Kansas - **Nonagricultural** Value	Location

Att. K.S.A. 17-7504
Rev. 7/22/26 tc

Please review to ensure completion.