

**CP**

**KANSAS SECRETARY OF STATE  
Certificate of Dissolution  
Prior to Commencing Business  
Domestic (Kansas) Corporation**

**INSTRUCTIONS FOR FILING  
CERTIFICATE OF DISSOLUTION**

**SUBMIT THE DOCUMENTS  
WITHOUT THIS PAGE**

**Note: All documents filed by the Secretary of State's office are considered public record and may be viewable online.**

**How to complete the Certificate of Dissolution Prior to Commencing Business for a domestic (Kansas) corporation:**

Before proceeding, the business's status must be either in good standing or showing as registered. Businesses in a forfeited status must first reinstate to file a dissolution. Check the status of the business online at <https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx>.

More information on reinstating can be found online at <https://www.sos.ks.gov/businesses/reinstate-a-business.html>.

Each of the numbered instructions below corresponds to a section on the form.

1. List the business's ID number issued by the Kansas Secretary of State (This is not a tax ID number). ID numbers may be found online at <https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx>.
2. Provide the complete legal business name, including words of formation (e.g., Inc., Corp., etc.)
3. Either a majority of the incorporators or, if directors were named in the articles of incorporation, a majority of directors must sign.

**Fee Schedule**

**Certificate of Dissolution Prior to Commencing Business**

The filing fee for the certificate of dissolution prior to commencing business is as follows:

For-profit Corporation paper filing:.....\$35  
Not-for-profit Corporation paper filing:.....\$20

**Mail to:**

Kansas Secretary of State  
Memorial Hall, 1st Floor  
120 SW 10th Avenue  
Topeka KS 66612

Checks and credit/debit cards are accepted for payment. Make checks payable to the Kansas Secretary of State. Once processing the certificate of dissolution prior to commencing business is completed, a certified copy of the certificate of dissolution will be mailed to the address of the sender.

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**COVER PAGE  
CERTIFICATE OF DISSOLUTION**

*Note: The credit/debit card information will be destroyed upon the filing of the document.*

**Contact Information**

**Contact Person**

**Direct Phone Number for Contact Person**

**Payment Information**

**Credit/Debit Card Number**

**Expiration Date**

**Billing Zip Code**

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**Kansas Office of the Secretary of State:**

Memorial Hall, 1st Floor (785) 296-4564  
 120 S.W. 10th Avenue kssos@sos.ks.gov  
 Topeka, KS 66612-1594 https://sos.ks.gov

**Note: The status of the business must be either in good standing or registered. Businesses in a forfeited status must first reinstate before submitting this document. See instructions for details.**

**1. Business ID/file number:**

Kansas Secretary of State  
 issued file number.

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**2. Name of corporation:**

Must match name on record with  
 the Kansas Secretary of State.

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**K.S.A. 17-6803(a through e):**

No shares of stock have been issued, or the business or activity for which the corporation was organized has not begun.

No part of the capital of the corporation has been paid or, if some capital has been paid, the amount actually paid in for the corporation's shares, less any part thereof disbursed for necessary expenses, has been returned to those entitled thereto.

If the corporation has begun business but not issued shares, all debts have been paid.

If the corporation has not begun business but has issued stock certificates, all issued stock certificates, if any, have been surrendered and cancelled.

All rights and franchises of the corporation are surrendered. Upon such certificate becoming effective in accordance with K.S.A. 17-7911, and amendments thereto, the corporation shall be dissolved.

**3. I/We declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct.**

Signature of Incorporator/Director

Name of Signer (Printed or Typed)

X

Signature of Incorporator/Director

Name of Signer (Printed or Typed)

X

Signature of Incorporator/Director

Name of Signer (Printed or Typed)

X