

APPEARANCE REQUEST FOR SECRETARY OF CHRIS BIGGS

NAME OF ORGANIZATION: _____

CONTACT: _____

ADDRESS: _____

EMAIL ADDRESS: _____

PHONE NUMBERS: (W) _____ (H) _____ (MOBILE) _____

DATE OF EVENT: _____ NUMBER EXPECTED TO ATTEND: _____

TIME EVENT IS TO BEGIN: _____ TIME OF SPEECH: _____

DESIRED LENGTH OF SPEECH: _____ TIME FOR QUESTIONS: YES / NO

THEME (IF ANY) OF EVENT: _____

DESIRED TOPIC OF SPEECH: _____

ADDRESS OF EVENT WITH DIRECTIONS: _____

OTHER INFORMATION ABOUT EVENT: _____

Please return this form or a letter containing this information to:

Debbie Martin
Office of the Secretary of State
120 SW 10th Ave, Memorial Hall
Topeka, KS 66612
Email: DebbieM@kssos.org
Office: (785) 296-4575 Fax: (785) 368-8033

Please send a program, agenda or other printed information regarding the event when/if available. We will contact you as soon as possible after receiving this request.