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KANSAS SECRETARY OF STATE  
**Information Report**  
**Limited Liability Partnership**

**SUBMIT THE DOCUMENTS  
WITHOUT THIS PAGE**

**INSTRUCTIONS FOR FILING  
AN INFORMATION REPORT**

**Note: All documents filed by the Secretary of State's office are considered public record and may be viewable online. File this document directly online at <https://www.sos.ks.gov/businesses/information-reports.html>.**

**How to complete the information report for an LLP:**

Each of the numbered instructions below corresponds to a section on the form.

1. List the business entity's ID number issued by the Kansas Secretary of State (this is not a tax ID number). ID numbers may be found by clicking on Business Entity Database at <https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx>.
2. Provide the complete legal business entity name, including words of formation (e.g., LLP, RLLP, etc.)
3. Provide the principal office of the business entity.

Principal office: Must be a physical address that must include the building number, street, city, state, and zip code. This can't be a PO box.

4. Provide the reporting year for the information report. This year must reflect the year the report was due.

**For reinstatements and foreign applications only:** Review the instructions for the reinstatement or foreign application to determine the number of information reports needed.

5. **Domestic (Kansas) business entities only:** Each partner of the LLP who owns 5% or more of the capital must be named along with the address where they may be regularly located.
6. A partner of the LLP must sign.

**Fee Schedule**

**Information Report**

The filing fee for the information report is as follows:

- Online Information Report: ..... \$100
- Paper Information Report: ..... \$110

**Filing Online**

The information report may be filed directly online at <https://www.sos.ks.gov/businesses/information-reports.html>.

**Mail to:**

Kansas Secretary of State  
Memorial Hall, 1st Floor  
120 SW 10th Avenue  
Topeka KS 66612

Only checks are accepted for payment. Make checks payable to the Kansas Secretary of State.

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Information Report  
Limited Liability Partnership**



Memorial Hall, 1st Floor (785) 296-4564  
120 S.W. 10th Avenue kssos@ks.gov  
Topeka, KS 66612-1594 sos.ks.gov

**1. Business entity ID/file number:** Kansas Secretary of State issued file number.

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**2. Partnership name:** Must match name on record with Kansas Secretary of State.

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**3. Principal office address:** Street Address (A PO box is unacceptable.)  
Must be a street, rural route or highway. A PO box is unacceptable.

City	State	Zip	Country

**4. Reporting year:**

Year
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**5. Name and address of each partner who owns 5% or more of capital (Kansas LLP only):**

Name	Address		
City	State	Zip	Country
Name	Address		
City	State	Zip	Country
Name	Address		
City	State	Zip	Country

If additional space is needed, please provide attachment.

**6. I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct.**

**Signature of Partner (Required)**

X

Name of Signer (printed or typed)	Phone Number (Not required)
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